



Acceptance of Terms

1. This policy is provided by June Floral Art School (the “School”, “we”, “us” or “our”). The following clauses (“Terms”) govern all of the students’ (as defined below, “learners”, “you”, or “your”) administrative and financial matters related to school, including (but not limited to) enrolment, cancellations, withdrawals, payment and/or refunds.
2. The School reserves the right to change these Terms without prior notification. They may be amended from time to time and made available through the School website. Please read this document carefully. Your continued usage of the School’s services shall be deemed as having read, understood and accepted the revised Terms as published in this document.

Refund of Registration Fee

3. Registration fees for WSQ modules (\$50) are non-refundable unless the course in question is cancelled by the School.

Withdrawal from WSQ course enrolled

4. To withdraw from course enrolled, learners must inform the School in writing via email. To be eligible for course fee refund, a minimum of four (4) weeks’ notice before course run must be given to the School.
5. In event of withdrawal with less than four (4) weeks’ notice from course run start date, course fees paid will not be eligible for refund.

Learners, however, have the option to defer to the next available WSQ batch enrolment with an additional administrative surcharge of \$40 per module. Waiver of first-time deferment is available for exceptional cases. Please refer to *Deferment and Cancellation Policy for WSQ courses*.

Deferment and Cancellation Policy for WSQ courses

6. First time waiver of deferment fees will be made only for the listed exceptional reasons with supporting documents: Personal medical issue, Quarantine order due to Covid, Reservist, Bereavement of immediate family members (grandparents, parents, siblings, spouse, children, parents-in-law). Subsequent scheduling charges of \$40 per module will apply if re-scheduled session is cancelled by learner.
7. Alternatively, learner may choose to convert their WSQ course enrolment to a **JFAS Course** with immediate effect with a top up of course fee.
8. If June Floral Art School cancels a course, all fees paid (including Registration and Tools/Equipment fees) will be refunded or transferred to the next available batch.

Refund Policy for WSO courses

9. Refund will be made in full for course fee payment made via Cash / Bank Transfer / PayNow / PayLah.
10. For course fee payment made via **NETS/Credit Card**, an administrative fee at **5% of the course fee paid** will be deducted from the refunded course amount.
(e.g. Course fee paid \$294 x 5% = \$14.70. Course fee refunded will be \$279.30)
11. Mode of Refund: School's company cheque or PayNow with a 2-week processing period.

Make up Fee

12. In event of medical reasons, learners who did not fulfil 75% attendance and/or complete assessment are required to fulfil all make-up lessons and assessments within 60 calendar days from the original enrolled course run end date. Learners can join the next available class, at no extra charge, if the upcoming dates are within 60 calendar days of the initial course run end date. Otherwise, one-to-one make up session will be required.

For one-to-one make up lessons (payable at \$30/hour), durations of make-up classes will be assessed based on remaining outstanding curriculum and determined at the discretion of the school.